

16-19 Bursary Fund Application Form 2025-26

Students should complete each of the following sections:

Section 1. Details of Applicant

Section 2. Details of Course

Section 3. Bursary Type

Section 4. Evidence

Section 5. Use of Funding

Section 6. Declaration by applicant

Section 7. Bank Account Details

Section 1: Details of Applicant

This is the student's details.

Name		Date of Birth	
Home Address			
Post Code			
Email Address			
Mobile Number			

Section 2: Details of Course

Please state your Programme of Study and Subject you are taking.

Programme of Study	
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Section 3: Bursary Type

Please tick which category of bursary you are applying for – see guidance for more details.

Vulnerable Bursary	<input type="checkbox"/>
Discretionary Bursary	<input type="checkbox"/>

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Cat 1: Student with Free School Meals	<input type="checkbox"/>
Cat 2: Household income under £20,000	<input type="checkbox"/>
Cat 3: Household income between £20,000 - £25,000	<input type="checkbox"/>
Exceptional Circumstances Please attach written information	<input type="checkbox"/>

Section 4: Evidence

Please tick to indicate which supporting evidence is attached to the application. Evidence should include the entire document and be dated within the last six months. At least one piece of evidence is required.

Vulnerable Bursary

In care as a Looked After Child or Care Leaver – Letter from Local Authority	<input type="checkbox"/>
Universal Credit in student's name	<input type="checkbox"/>
Income Support (IS) in student's name	<input type="checkbox"/>
Disability Living Allowance or Personal Independence Payment AND Employment and Support Allowance or Universal Credit	<input type="checkbox"/>

Discretionary Bursary

	Parent or Carer 1	Parent or Carer 2 (if living in the same household)
Name		
Gross Annual Salary		
Annual Benefit Income		

Total Gross Annual Household Income	
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Tax Credit Award Notice 2024/2025	
Tax Credit Award Review 2024	
Universal Credit	
Employment Support Allowance (ESA)	
Income Support (IIS)	
Job Seekers (JSA)	
Guaranteed State Pension	
Self-Employment Tax Return	
if you do not have any of the above evidence but believe your gross household income to be below the £25,000 per year, please evidence this by including copies of your most recent payslips showing all earnings in the household covering the last three consecutive months.	

Please provide as many pieces of evidence as are needed to show the criteria for a bursary award has been met.

Section 5: Use of Funding

Some bursary benefits are made through the provision of equipment or a voucher rather than direct payment. Please provide details with which you need support in the table below.

For example: if the bursary is required for equipment please indicate the cost and what equipment is required. Further details can be given below or via email if necessary.

For some applicants an award will be made for an amount and then paid as need arises, in agreement with student and parent/carer.

Course specific equipment	
Transport	
Essential trips and visits	

Section 6: Declaration by Applicant

'I confirm that the information I have provided in this application is correct to the best of my knowledge and that I understand that I must notify Impington International College of any change of circumstance which may affect my entitlements to bursary payment.

I understand that if I leave before the completion of my programme of study or my attendance drops below 90% that I may be required to repay all or part of the amount paid to me under the 16 to 19 bursary fund.'

I understand that my information is being held by Impington International College in accordance with the Data Protection Act 1998 and will be shared with other bodies administering public funds to determine the support available and for the prevention and detection of fraud in connection with this claim. Bank details are needed in order to make Bursary fund payments and these are stored in a secure lockable place and will be held for 4 years and then removed and securely disposed of.

Student Signature		Date	
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Section 7: Bank Account Details

In order for us to pay the Bursary Award into bank accounts please provide student bank details. It is normal that any monetary payments are made direct to the student. Where this is not considered appropriate, and the reasons understood, payments can be made to parents/carers.

Name of Bank/Building Society																
Account Holder Name																
Sort Code			-			-		Account Number								

Section 8: Confirmation by College

For the completion by the college only.

- I confirm that this applicant meets the residency and eligibility criteria under which a bursary may be paid.
- I confirm that this applicant is enrolled on a programme of study under which a bursary may be paid.
- I confirm that the expenditure detailed in Section 4 is relevant and appropriate for the programme of study.

Signature	
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Date	
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Name	
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Position	
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